

## **John Glenn High School Vision Statement**

**John Glenn High School will become a highly functional Professional Learning Community (PLC) where all students will learn at high levels. Our staff will work in collaborative teams focused on learning. All teams will use data to drive instruction and we will focus on answering the four basic questions of a PLC:**

1. What do we want students to learn?
2. How are we going to know if they learned it?
3. What are we going to do if they didn't learn it?
4. How will we enrich those who already know it?

### **John Glenn High School Fight Song**

Onward! Onward! Go you Rockets,  
Fight for victory.  
And we'll remember that our motto  
Stands for honor, loyalty.  
Fight! Fight! Fight!  
We will always ever be true  
To our colors red, white and blue.  
Fight, fight for John Glenn High  
And the victory is ours tonight!

Yes team, fight, team fight!  
Yes team, fight, team fight!  
JGHS  
Go-o-o-o Glenn!

(Repeat)

## **STUDENT PLANNER/HANDBOOK UTILIZATION POLICY**

Each student will be issued a planner at the beginning of the school year. The student's name will be displayed on the cover. Students are expected to carry their planner to every class every day so that they may:

- Reference District and Building policies and rules.
- Use the planner as a "pass."

It is the teacher's discretion to allow a student a pass.

A limited number of replacement planners will be available from the office for \$5.00 each.

Wayne-Westland Community Schools JOHN GLENN HIGH SCHOOL  
36105 Marquette  
Westland, Michigan 48185  
<https://wwcsd.net/schools/high-schools/glenn>  
734-419-2300  
fax 734-595-2338

## **Non-Discrimination Policy**

It is the policy of the Wayne-Westland Community Schools Board of Education to prohibit any acts of unlawful discrimination in all matters dealing with students, employees, or applicants for employment. The Wayne-Westland Schools reaffirms its policy of equal educational and employment opportunities for all persons without regard to race, color, gender, religion, age, height, weight, marital status, or disability which is unrelated to an individual's qualifications for employment or promotion, or which is unrelated to an individual's ability to utilize and benefit from the School District's services, activities, benefits, privileges, or programs. Inquiries concerning the application of Title VI, Title IX, Section 504, and Title II legislation should be directed to the Executive Director of Student and Legal Affairs, Wayne-Westland Community Schools, 36745 Marquette, Westland, MI 48185 (734-419-2083).

Dear Student,

Welcome to John Glenn High School. The information contained in this handbook will make you aware of what your high school has to offer. It outlines policies, regulations, rights and responsibilities of students, and describes the clubs and organizations available to all students. You may also check the school website for further information. We want your experiences here to be challenging and rewarding. If you have any questions regarding the contents of this book or your academic program, please consult with your counselor or administrator.  
Best Wishes for Success!

Dear Parent/Guardian,

One of the most important experiences that your son/daughter will have in the next four years will be the education that he/she acquires at John Glenn High School. As the parent, you have an important responsibility to see that this experience is a meaningful one. In order to assist you, we have compiled this handbook to help explain the services and activities offered to students and parents. This handbook is brief and you may want to learn more about the policies and regulations that govern the total school program. We hope that you will contact your son/daughter's counselor or the school administration if you have questions.

Sincerely,  
John Glenn High School Administration

## **Graduation Requirements**

Receiving a diploma is a right granted by the State of Michigan to students who have completed the necessary requirements. However, participation in Commencement exercises is a **privilege** granted by the Wayne-Westland Community Schools.

Students will receive a high school diploma from a district high school if they meet all graduation requirements set forth by the Board of Education and the State of Michigan as of June their senior year. The requirements are: a) the student must attend a district high school both semesters of his/her senior year, b) the student must earn at least 22 credits in grades 9 – 12, or c) the student earned at least 19 credits from a district high school. Students who do not meet all graduation requirements by June of their senior year may receive a high school diploma from a district high school if they complete all graduation requirements by the end of the first semester of the next school year. The necessary credits may be earned in summer school and/or adult education. A fifth year of high school may be granted on an individual basis by the high school administration (Students should see their counselor for an application early in the 2<sup>nd</sup> semester of their fourth year).

### **Graduation Requirements: Michigan Merit Curriculum**

- Four credits of English:
- Four credits of math (including Algebra I, Algebra II, Geometry, and one credit of an approved math-related class during the senior year);
- Three credits of science (including Biology, Chemistry or Physics, and one addition science credit);
- Three credits of social studies;
- One-half credit of health/one-half credit of physical education;
- One credit of visual, performing, or applied arts;
- Two credits of a world language (Beginning with the Class of 2016)

For a complete listing of credit requirements, see the John Glenn High School Course Description Book or [www.michigan.gov/mde](http://www.michigan.gov/mde)

**SAMPLE STUDENT SCHEDULE:**

	<b>Grade 9</b>	<b>Grade 10</b>	<b>Grade 11</b>	<b>Grade 12</b>
Period 1	English 9	English 10	English 11	English 12
Period 2	Algebra 1	Geometry	Algebra 2	Math-Related
Period 3	Civics/Economics	World History & Geography	US History	Elective
Period 4	Science 9	Biology	Chemistry or Physics	Elective
Period 5	Health/PE	Visual, Performing, and Applied Arts (VPAA)	Language Other Than English or Elective	Elective
Period 6	Language Other Than English or Elective	Language Other Than English or Elective	Elective	Elective

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## Wayne-Westland Community Schools

**HIGH SCHOOL**

Individualized Planned Program

Student Name \_\_\_\_\_ Counselor \_\_\_\_\_

Student Number \_\_\_\_\_ Birthdate \_\_\_\_\_ Cohort Year \_\_\_\_\_

Course Name	Sem/Yr	Grade	Credit Value	Course Name	Sem/Yr	Grade	Credit Value			
<b>Language Arts (4 cr.)</b>				<b>Electives</b>						
English 9 A										
English 9 B										
English 10 A										
English 10 B										
English 11 A										
English 11 B										
English 12 A										
English 12 B										
<b>Math (4 cr.)</b>				<b>Minimum 6 Elective Credits</b>						
Algebra 1 A										
Algebra 1 B										
Geometry A										
Geometry B										
Algebra 2 A										
Algebra 2 B										
Sr. Math										
Sr. Math										
<b>Science (3 cr.)</b>				<b>A minimum of <u>22</u> credits are required for graduation.</b>						
Science 9A										
Science 9B										
Biology A										
Biology B										
Chemistry/Physics A				<b>COUNSELOR REVIEW:</b>						
Chemistry/Physics B										
<b>Social Studies (3 cr.)</b>								Counselor	Review Date	Total Credits
Civics										
Economics										
Wld History/Geography A										
Wld History/Geography B										
U.S. History/Geography 3										
U.S. History/Geography 4										
<b>Physical Education/Health (1 cr.)</b>										
Personal Fitness										
Health (H6350 OR P6100)										
<b>VPAA (Arts) 1 cr.</b>										
<b>TOTAL 16 CORE CREDITS</b>										

JOHN GLENN HIGH SCHOOL CALENDAR  
2017-2018 SCHOOL YEAR

**FIRST SEMESTER**

<b>SEPTEMBER</b>	<b>DECEMBER</b>
1-4 Labor Day / No School 5-8 Test Out Window 6 In-School Suspension Begins 21 Tutoring, 5:30-7:30p.m. 28 Tutoring, 5:30-7:30p.m.	6 Holiday Choir Concert, 7 p.m., Stockmeyer 7 NHS Induction Ceremony, 7p.m. Aud Tutoring, 5:30-7:30p.m. 8 JROTC Military Ball, 7p.m. 11 Testing Out Applications Deadline 12 Westland Foundation Gala, 6p.m. Media Ctr 14 Holiday Music Concert, 7 p.m., Stockmeyer Tutoring, 5:30-7:30p.m. 18 Testing Out Projects Due <b>Dec 25-Jan 5 Winter Recess/No School</b>
<b>OCTOBER</b>	<b>JANUARY 2017</b>
4 Official Count Day 9 MSBOA Marching Band Festival 11 SAT/NMSQT 12 Homecoming Assembly 6 <sup>th</sup> hour 13 Homecoming Parade, 6:00p.m. Homecoming Football Game 7p.m. 14 Homecoming Dance, 6:30p.m. 18 ASVAB Test, Hours 1-3, Cafeteria 19 Tutoring 5:30-7:30p.m. 19 Financial Aid Night, 6:30p.m. 24 Picture Retakes, IMC, 1-4 Hour 26 Fall Music Concert, 7p.m Stockmeyer Tutoring, 5:30-7:30p.m.	8 School Resumes 8-12 Testing Out Window 15 MLK Jr. Day/Prof. Dev/No School 17 Final Exams, 2 & 3 Hours, ½ Day 18 Final Exams, 4 & 5 Hours, ½ Day 19 Final Exams, 1 & 6 Hours, ½ Day End of 3 <sup>rd</sup> Card Marking Period End of 1 <sup>st</sup> Semester
<b>NOVEMBER</b>	<b>SECOND SEMESTER</b>
2 Tutoring, 5:30-7:30 3 End of 1 <sup>st</sup> Marking Period 9 Tutoring, 5:30-7:30 10 Veterans' Flag Pole Cer, 11:00 13 Report Cards Issued 15 Fall Play Matinee, 9:30a.m. JG Aud 15 P/T Conferences, 5:00-8:00pm 16 P/T Conferences, 2:30-5:30 pm 16-18 Fall Play, 7p.m., JG Auditorium 20 Acad. Let. Cer, 7p.m. Stockmeyer 22 Professional Dev. Day/No School 23-24 Thanksgiving Recess/No School 30 Tutoring, 5:30-7:30p.m.	22 Second Semester begins

## SECOND SEMESTER

<p style="text-align: center;"><b>FEBRUARY</b></p> <p>1 Tutoring 5:30-7:30 pm            2/5-3/23 WIDA Testing window            6 Adv.Place/Accel 8<sup>th</sup> Grd. Night, 6:30            8 Tutoring, 5:30-7:30            15 Tutoring, 5:30-7:30            19-23 Mid-Winter Recess/No School</p>	<p style="text-align: center;"><b>MAY</b></p> <p>3 Tutoring, 5:30-7:30p.m.            4 Rocket Extravaganza, 7pm, Stockmeyer            7 – 18 AP Exams Window            10 Tutoring, 5:30-7:30p.m.            14 Test Out Applications deadline            17 Inst. Music Concert, 7:00pm, Stockmeyer            Tutoring, 5:30-7:30p.m.            21 Test Out Projects due            Spring Choir Concert, 7pm, Stockmeyer            23 Senior Finals, 4-6 Hours            24 Senior Finals, 1-3 Hours            24 Senior Prom            25 AM Half Day (Hours 4-6)            28 Memorial Day/No School            30 Graduation Rehearsal, 8am, Café</p>
<p style="text-align: center;"><b>MARCH</b></p> <p>1. Tutoring, 5:30-7:30            8 Tutoring, 5:30-7:30            15 Tutoring, 5:30-7:30            22 Tutoring, 5:30-7:30            23 Marking Period Ends</p>	<p style="text-align: center;"><b>JUNE</b></p> <p>1 Distinguished Alumnus Reception            4-8 Test Out Window            2 Graduation, 10am, EMU Conv Ctr            5 Underclass Award Ceremony, 8am            7 Tutoring, 5:30-7:30p.m.            13 Final Exams, 2&amp;3 Hours, ½ day            14 Final Exams, 4&amp;5 Hours, ½ day            15 Final Exams, 1&amp;6 Hours, ½ day</p>
<p style="text-align: center;"><b>APRIL</b></p> <p>3/30-4/6 Spring Recess/No School            9 Report Cards Issued            9 SAT/PSAT Room set-up            10 SAT Test – 11<sup>th</sup> Graders, Day 1            PSAT 10 – 10<sup>th</sup> Graders            No School for 9<sup>th</sup> and 12<sup>th</sup> Graders            11 Work Keys – 11<sup>th</sup> Graders, Day 2            PSAT 9 – 9<sup>th</sup> Graders            NO SCHOOL for 10<sup>th</sup> &amp; 12<sup>th</sup> graders            19 Tutoring, 5:30-7:30            25 Senior Panoramic Photo, 12:00            26 Tutoring, 5:30-7:30            26-28 Spring Musical, 7:00</p>	

## **Report Cards**

Report cards are issued every nine weeks, totaling four evaluations a school year. Parent-teacher conferences are held after the first marking period (November).

A student who earns a 3.0 GPA for a marking period will be placed on the Honor Roll. If the student maintains a 3.0 for a full semester, the student will receive a letter of recognition and/or a bumper sticker. A student who maintains a 3.5 GPA for more than one semester will receive an academic letter award. Students on the Honor Roll will receive free admission to all home sporting events, as allowed by MHSAA rules.

## **Physical Education**

### **Students must provide their own combination lock to secure materials in a gym locker.**

Locker room facilities are adequate and each student enrolled in a physical education class may place a lock on one small locker. Students may use a large locker only during their physical education class period. Locks left on large lockers after the class period is over will be cut off and the contents removed. **The school will not be responsible for any lost or stolen articles.** Each physical education teacher will advise students of the proper clothing for the class. Before entering the pool, students must take a shower. Students are not to be in any physical education facility (gyms, pool, and locker rooms) except when participating in physical education classes. Any unauthorized presence or use of the locker room by students will result in disciplinary action.

## **School Organizations and Activities/Athletic Eligibility**

School organizations and activities provide the center for student social life. Students are eligible to participate in these organizations and activities upon meeting their requirements. There are 19 varsity sports, several junior varsity and 9<sup>th</sup> grade sports as well as a large variety of co-curricular clubs and activities. A student wishing to participate in co-curricular activities must maintain a G.P.A. in the previous marking period of 1.8 or greater.

## **Student Government**

The student government at John Glenn High School is called the Student Council. It is comprised of representatives and officers elected from each class, plus an Executive Board. The Student Council is the official voice of the students of John Glenn High School. Student Council members must maintain a grade point average of a 2.2 or higher. Class officers must maintain a higher grade point average to remain in office, which is outlined in the Student Council Constitution. They must also exhibit proper decorum and be a positive role model at JGHS.

## **Publications/Announcements**

We at John Glenn High School are very proud of our student publications, which include the school yearbook and newspaper. These publications have been recognized nationally for their excellence and consistent high quality. The media guild presents daily announcements for students. Announcements are read daily, pending testing, and are also broadcast on TV's in the main lobby and in both cafeterias.

## Student Identification Cards

Each student will be issued a student identification card in the beginning of each school year at no cost. There is a \$ 5.00 charge for replacement I.D. cards which a student can receive from the student activities secretary in the main office. Each student is required to carry his or her identification card at all times while on the school campus. The identification card is required for the following:

1. Identification as a student upon request from school personnel at any time.
2. Admission to John Glenn High School co-curricular activities such as athletic events and dances. **Students who do not have an I.D. card will not be allowed to enter co-curricular events, including dances.**
3. Check out library materials
4. To purchase a hot lunch
5. Ride school district bus

## Grade Classifications

0-4.5 Credits - Freshman Standing

5-9.5 Credits - Sophomore Standing

10-14.5 Credits - Junior Standing

15-24 Credits - Senior Standing (must complete 6 semesters)

## Dress Regulations

The style and manner in which a student dresses while attending John Glenn High School shall be the responsibility of the student and the parent. **The administration maintains the right to impose restrictions of student dress for the reasons listed below. This list is not exhaustive and includes, but is not limited to:**

1. The style of dress or grooming is disruptive to the educational process.
2. The style of dress or grooming is detrimental to the health, safety and welfare of the student or others. This includes safe footwear, which must be worn at all times.
3. Clothing for school will cover the shoulders to mid-thigh. There is no three finger rule. Shoulders should be covered.
4. The apparel is of a type that may cause physical damage to the school plant.
5. **Hats, hoods, and other complete head coverings** are not permitted to be worn inside the building and must be stored in a locker or backpack. **Bandanas are not to be worn or possessed.** Hooded sweatshirts must be worn with the hood down.
6. Sunglasses are not to be worn inside the building.
7. Dress, which is distracting to the educational process such as pajamas, slippers, underwear that is exposed, halter-tops, bare midriffs, bare sides, sheer articles of clothing, low cut tops or skirts/shorts that do not reach below one's fingertips, and t-shirts with drug or alcohol literature are examples of clothing not permitted. Included in this list are pants that are too low and reveal the undergarments of the individual.
8. The presence of any apparel, jewelry, accessory, notebook, or manner of grooming, which by virtue of its color, arrangement, trademark, or any other attribute denotes membership in a group which advocates drug use, violence or disruptive behavior is prohibited.
9. Clothing or jewelry with logos or designs that promote inappropriate or illegal behavior, or indicate profanity or unacceptable language/double meanings, are not to be worn.
10. Clothing and paraphernalia believed to be gang related or indicative of gang membership or association is prohibited.

11. Clothing or attire that has a double meaning, is disruptive, or is historically connected to ideology that can be disruptive to the learning environment is prohibited, regardless of the student's intent.
12. Wallet chains and other forms of chains over 6 inches in length are not permitted nor are spiked jewelry.
13. All confiscated items must be picked up by a parent/guardian within two weeks or they will be disposed of.

### **Student Code of Conduct**

All students are expected to abide by all school rules and to respect the constituted authority of the school during school hours and at all school activities. With open communication and cooperation between the school and parents, behavioral problems will be kept to a minimum.

A copy of the Code of Conduct is given to each student. Students are expected to review the Code of Conduct and to keep their copy available throughout their years as a school district student. This publication explains the rights and responsibilities of all students in the school district. All students will receive a copy of classroom rules, procedures and grading policy. Please review this information for each class.

### **Student Use of Social Media**

#### **Misuse of social media can result in disciplinary action, up to and including suspension.**

- Regardless of your privacy settings, assume that all of the information you have shared on your social network is public information and is permanent.
- Cyber bullying will not be tolerated. Dissing, flaming, denigrating, impersonating, outing, tricking, excluding, and cyber stalking are all examples of cyber bullying. It is not acceptable to send emails, post comments, send direct messages, or use any other type of electronic communication with the intent of scaring, hurting, or intimidating someone else.
- It is not acceptable to take and/or post pictures of students without the expressed written consent of their parents.
- Do not post pictures of others without their permission.
- Users should remember **not to post anything online that they wouldn't want parents, teachers, or future colleges or employers to see**. Once something is online, it's out there—and can sometimes be shared and spread in ways you never intended.

### **Building/District Policies**

**Restrooms:** Ample restroom facilities are provided to students for use during the five-minute break between classes as well as before and after school. Students must have their student planner to obtain permission from a teacher to use the restroom during class time in emergency situations.

**Glass Bottles:** Beverages brought to school must be in sealed non-breakable containers. Glass containers are not permitted. **Absolutely no 2-Liter bottles.**

**Baked Goods:** The distribution of homemade baked goods is not permitted.

#### **Laser Pointers:**

Laser pointers are not allowed at school at any time.

## **Personal Electronic Devices (PED) Policy:**

Students will be allowed to utilize all PED devices in school in accordance with the following zones:

**Red Zone:** Bathrooms, locker rooms, and offices

- PEDs are not to be used for any reason and use may be subject to disciplinary action

**Yellow Zone:** All classrooms

- PED use will be regulated by the classroom teacher based upon the curriculum for that course and instructional strategies for that day. The teacher will communicate classroom expectations clearly to the students as well as what the consequences would be if a misuse of PED technology occurs. Students' consequences will follow the student code of conduct and PBS policy.

**Green Zone:** Cafeteria (during assigned lunch and breakfast) and hallways (during passing time, not instructional time)

- PEDs are allowed daily. Students will be professional in their use of the PED. They will follow the building expectations for technology, which are listed below. Students' consequences will follow the student code of conduct and PBS policy.

### **PED Expectations and Etiquette:**

#### **Cell Phones and iPods/MP3 Players**

- Certain behaviors related to cell phone and iPod/MP3 use are unacceptable, such as, threats, photos without permission, sexting, plagiarism, cheating, copyright violation, etc. can all result in disciplinary consequences as well as potential legal charges.
- Cell phones should not be used during emergency situations. PED's should be removed during emergency situations.
- Students will have their cell phones on vibrate during the school day. Alarms will not be used.
- Students will excuse themselves from phone calls (hang up) and/or put away their phones or PED's when an adult is addressing them during the school day and at school-related events and functions.
- Students will be allowed to use their cell phones and PED's during passing time and lunch with headphones in one ear only.
- The only person that should be able to hear the cell phone conversation or content from the PED should be the user.
- Students will be considered "in class" once the bell rings.
- The school will not be responsible for the loss or theft of PED's.
- Photographing or sharing photographs of students, staff, or volunteers without explicit permission from those being photographed is prohibited.

#### **Computers**

- Students with personal laptops will not have access to the Internet or to their school files while on their personal computer through the WWCS server.
- Material on PED's will be treated in the same manner as printed material, and is subject to disciplinary action.
- Content of projects and pages should be appropriate for school at all times.
- The computer should be on mute as a default for all school work.

**The PED Policy is subject to change with notice from administration to students and parents.**

**Distribution and/or Posting of Materials:** All materials, printed or otherwise, must meet with the approval of an administrator prior to their distribution or posting. Only those materials that have been stamped by administration will be allowed to be posted, and only in designated areas. Material posted in unauthorized areas will be removed. Posting of materials or advertisements for a private enterprise is not permitted. No postings should be placed on any painted surfaces. Postings will be information in nature only and limited to meeting dates, times, and locations.

**Public Display of Affection:** In the interest of a student's right to a safe, unobtrusive educational environment, the administration discourages public displays of affection between students. Any such public display or other undue physical familiarity may be subject to disciplinary action.

### **Loitering**

All students are expected to “walk and talk” while in the hallways, which allows foot traffic to move smoothly and swiftly so students can get to class on time. Any student loitering in the hallways, standing around to watch a fight, recording a fight on a PED, and/or posting video and/or pictures of fights or individuals to social media will be subject to disciplinary action, up to and including suspension. When students loiter in the hallways, not only does it cause congestion, but it also makes it difficult for staff to get to an emergency situation taking place in a hallway and/or classroom. Students waiting for an after-school activity to start, or those students waiting for a ride after school, are permitted to wait in the Main Lobby (nearest to the main office) until 2:30pm; after 2:30pm, all students must wait outside of the building. All students need to be at their designated area by 2:10pm and must stay in their designated area until they exit the building at 2:30pm, or until a staff member gives them a hall pass to move to a different part of the building. This loitering policy will be strictly followed by administration to ensure the safety of all students at John Glenn High School.

**Respect for All People:** Students have the responsibility of showing respect for the rights and human dignity of all people. Behaviors such as name-calling, bullying, hazing, ethnic slurs, harassment, belittling, sexual harassment or engaging in deliberate attempts to embarrass or harm another person will not be tolerated. Students exhibiting these types of misbehavior will be counseled and may be suspended. Words, or actions, that threaten to do injury or bodily harm, or to intimidate another person through fear for his/her safety, are subject to disciplinary action. All building and district policies apply to extra-curricular school activities home or away. **Bullying, in any form (in person, over the phone, through other students, through social media, etc.) WILL NOT be tolerated. A progressive discipline model will be used with student(s) involved in any type of bullying behavior. Because this disciplinary action will be progressive, the consequences given to one student for bullying may not be the same consequences given to another student, particularly regarding those students previously disciplined for bullying.**

**Cheating:** Students who cheat, plagiarize, or forge in connection with academic endeavor and/or school procedures are subject to disciplinary action.

**Prohibited Items:** Students may not possess the following items on school property or at school events: gambling devices: dice, etc.; lighters, matches, tobacco products, e-cigarettes, vaporizers, or an other inhalant device, and look-a-likes; animals, pets, etc., alcohol or drug paraphernalia. Those students who come on campus and/or attend a school function who smell of alcohol and/or illegal substances will be sent home.

**Snowballs:** Students are not allowed to throw snowballs on school property, at a school function, at a school bus stop or on the way to or from school.

**Career Tech Students:** Students who attend Career Tech must park at JGHS and ride the bus to and from Career Tech. Students are prohibited from driving to and from Career Tech.

### **In-School Suspension**

The purpose of the in-school suspension program is to provide an alternative method for some forms of inappropriate behavior. The first occurrence of the following offenses will generally result in ISS in lieu of out-of-school suspension: abuse of hall privileges, closed campus, failure to comply with disciplinary detention, tardiness, unsafe behavior such as running, truancy. Other violations of the code of conduct may result in ISS at the discretion of the administration. Students will only be allowed to serve ISS twice per year; any infraction thereafter will result in an out of school suspension. ISS begins at 7:10 a.m. Students who arrive after 7:10 a.m. will not be permitted into ISS, but instead, will be sent to the office and a parent/guardian will be contacted. Students who arrive late to ISS may not receive credit for their work. While on suspension, students may not participate or attend any co-curricular activities or functions. Students who have an excused or unexcused absence on the first or second day of ISS will serve the remainder of the suspension out of school.

### **Custodial Detention**

Students may be issued a custodial detention in lieu of suspension for certain offenses. The student must have a signed permission slip and not have an unexcused absence on the day(s) he or she is scheduled to work. Failure to do so will result in suspension.

### **Progressive Discipline**

Students who are persistently disruptive to the learning environment will receive progressive discipline. This means that if there are two (or more) students involved in a violation of the code of conduct, consequences given to one student for code of conduct violations may not be the same consequences given to another student, particularly regarding those students previously disciplined for code of conduct violations.

### **Discipline and School Activities/Athletic Events**

In order to preserve a safe environment for all of our students, both during the school day and during extracurricular events, students who have demonstrated disruptive and/or unsafe behavior during the school year may not be permitted to attend sporting events and/or school dances, including Homecoming and Prom. Those students identified as ineligible may submit an appeal form to the building principal to illustrate how the disruptive and/or unsafe behavior will not occur at the event(s).

### **Homecoming Dance**

1. Students who have received either an In-School Suspension (ISS) or Out-of-School Suspension (OSS) between the first day of school and the day of the Homecoming Dance will not be allowed admittance to the dance.
2. Tickets sales:
  - a. Tickets will be sold for one to two full weeks prior to the dance for \$20 each.
  - b. The last day of ticket sales will be on the Monday of Homecoming week.
  - c. Tickets will be sold during lunches and will not be sold before or after school.
  - d. No tickets will be sold after the Monday of spirit week.
  - e. Student must present current school identification in order to purchase ticket.
  - f. Students must have a dance contract signed by a parent AND the student's school identification card in order to purchase a ticket.
  - g. All ticket sales are FINAL. There will not be a refund under any circumstance.
  - h. Guest contracts:

- i. Guests must be actively enrolled in high school or graduated in the past academic year.
  - ii. Must be faxed by the student's high school.
  - iii. Guest contracts will not be accepted after the Friday before Spirit Week.
3. Admittance to dance:
  - a. Students MUST present a current student ID in order to gain entry to the dance.
  - b. Guests must present current school identification or state identification to enter the dance.
  - c. Guests from online schools or guests who are home schooled will need to submit a letter of good standing on school letterhead, including contact information, from a school official/administrator from an accredited program of study.
  - d. There will be no admittance to the dance after 8:30pm.

### **Homecoming Court**

The purpose of the Homecoming Court is to represent the student body by exemplifying the spirit and highest standards of the school. Each grade will have representatives in the Homecoming Court.

Students may be chosen as a representative of the Homecoming Court as many times as he/she is selected.

Members of the Homecoming Court are expected to represent their school in the following ways:

1. Homecoming Court will be photographed and will appear in the local newspaper as well as social media.
2. Homecoming Court will represent their school during the Homecoming Pep Assembly, Homecoming Parade, during the Homecoming Football half time show, as well as the Homecoming Dance.
3. Homecoming Court will wear the Homecoming Court sash during the week prior to Homecoming in order to be easily recognized as a representative of the Court.
4. Homecoming King and Queen will be announced at the Homecoming Football game during half time, and are expected to attend the dance.
5. The administration of the school will have the final approval of the Homecoming Court and has the right to remove any candidate, King, or Queen who does not exemplify the highest standards of the school.

### **Homecoming Court is a privilege for students who:**

1. Students must have a minimum cumulative GPA of 3.0.
2. Students may not have had any suspension of six (6) or more days during the prior school year.

### **Senior Prom**

1. Students who have received six (6) or more total days of out-of-school or in-school suspension from the beginning of the school year until the day of the prom will not be allowed to attend prom.
2. Tickets sales:
  - a. Tickets will be sold for one to two full weeks in May, prior to prom.
  - b. Tickets will be sold before and after school only.
  - c. No tickets will be sold after the last day of ticket sales.

- d. Student must present current school identification in order to purchase a ticket.
  - e. Students must have a dance contract signed by a parent AND the student's school identification card in order to purchase a ticket.
  - f. All ticket sales are FINAL. There will not be a refund under any circumstance.
  - g. Guest contracts:
    - i. Guests must be actively enrolled in high school or graduated in the past academic year.
    - ii. Must be faxed by the student's high school.
    - iii. Guest contracts will not be accepted after the deadline for any reason.
3. Admittance to Prom:
- a. Students MUST present a current student ID in order to gain entry to the dance.
  - b. Guests must present current school identification or state identification to enter the dance.
  - c. Guests from online schools or guests who are home schooled will need to submit a letter of good standing on school letterhead, including contact information, from a school official/administrator from an accredited program of study.
  - d. There will be no admittance to the dance after 8:30pm.

### **Prom Court**

The purpose of the Prom Court is to represent the student body by exemplifying the spirit and highest standards of the school. Only those students classified as seniors will be on Prom Court. Classified seniors select the students who will represent the school on Prom Court.

Prom King and Queen will be selected from the Prom Court by those students who are classified seniors.

Members of the Prom Court are expected to represent their school in the following ways:

6. Prom Court will be photographed and will appear in the local newspaper as well as social media.
7. Prom Court will represent their school during the spring pep assembly (if applicable) and the Senior Prom.
8. Prom Court Royalty will wear the Prom Court sash during the week prior to Prom in order to be easily recognized as a representative of the Court.
9. Prom King and Queen will be announced at the Prom.
10. The administration of the school will have the final approval of the Prom Court and has the right to remove any candidate, King, or Queen who does not exemplify the highest standards of the school.

### **Prom Court is a privilege for students who:**

3. Students must have a minimum cumulative GPA of 3.0.
4. Students may not have had any suspension of six (6) or more days during the prior school year.

### **Compulsory Attendance Current Law and Practice**

The School Code of 1976 requires a parent or guardian of a child from the age of six to his/her sixteenth birthday to send the child to school. The Michigan Court of Appeals has interpreted this law to mean that a child is legally required to attend school until the age of 16 on the grounds that it would be unreasonable to require the parents or guardian to send their children to school without a requirement that the children must attend.

### **Attendance Philosophy**

Wayne-Westland Community Schools (WWCS) acknowledges the connection between regular attendance and achievement. As attendance deteriorates, so does school achievement. Supporting high levels of attendance and achievement is the shared responsibility of parents, guardians, caregivers, schools, and local authorities. Keeping children out of school for minor ailments such as a headache or slight cold is not acceptable, nor is parent excusing school for the convenience of family recreation. Parent excused absences- parent call-ins- are not excused in terms of the state standard governing compulsory school attendance as defined by the Michigan Compiled Law 380.1147.

### **Role of the School:**

Students who develop excellent attendance habits experience greater success both in school and after graduation. As such, Wayne-Westland is committed to forming a cooperative alliance with parents and students in order to support attendance.

- School staff has an obligation to enquire and challenge reasons for student absences and insist on evidence for excused absences.
- School staff are expected to report concerns about absences and lateness to administration.
- School staff will communicate with parents about current attendance concerns.
- School staff keep daily attendance records and these records are periodically reviewed and forwarded to local authorities managing truancy and educational neglect.

### **Role of the Parent:**

- Not condone student absence
- Report each day of student absence to school offices
- Send written note and/or evidence to support student absences
- Avoid scheduling appointments during the school day when possible
- Avoid planning family recreation activity that conflicts with the academic calendar when possible
- Speak with your child about pursuing makeup work to accommodate the absence

### **Role of the Student:**

- Students are expected to attend school each day, for the entire duration of the academic year, unless there is an exceptional reason for absence.
- Students are expected to be on-time for class and prepared for instruction.
- Students are expected to limit bathroom use to passing time when possible.
- Students are required to possess an authorized hall pass when not in class during instructional time.

### **Documented Excused Absences:**

The school recognizes circumstances that cause a student to miss school. These absences require documentation. Documentation for these absences is required within 24-hours of the student's absence and is typically presented upon a student's return to school. The following absences are considered excused with documentation:

- a. Hospitalization/medical leave
- b. Religious obligations
- c. Mandatory obligations such as court appearance
- d. Funeral
- e. In-school/Out of school suspensions
- f. School related absences such as field trips
- g. Documented medical notes prohibiting or limiting a student's ability to be in school (requires principal approval).
- H. Pre-arranged absences negotiated with administration typically associated with student enrichment opportunities augmenting and beyond those available within the school curriculum.

### **Grades and Grading:**

Students may not be denied credit in a course solely based on attendance; however, it is unlikely that a student can achieve in a course that is not regularly attended. It is the responsibility of the student to seek out and negotiate with teachers make up work and assignments missed as the result of absences. Please be aware that some activities require a student's presence and there may be no way to recreate an activity or assessment for which a student was absent. Alternative assignments or activities will be made available for documented excused absences and otherwise at the discretion of the teacher. Students are to refer to the teacher's syllabus for makeup work regarding absences.

### **Excessive Absences:**

Wayne-Westland Community Schools has a statutory responsibility to monitor and pursue students with chronic attendance problems including persistent tardiness. If a student is repeatedly absent from school without valid documentation, or is failing in school or gives evidence of behavior problems, attempts to confer with the parent or guardian can be expected. If attendance does not improve, or efforts to confer with parent or guardian are not successful, truancy will be reported to local and county authorities in accordance with local statute.

### **Excused and Unexcused Absences**

Students will be held accountable for all absences, hourly and daily. Parents and/or guardians of students are responsible for reporting absences. **This may be done by calling the attendance office (734-419-2303) and/or providing written documentation from courts, social agencies and for medical/dental appointments within one school day.** A copy of your student's attendance record can be obtained through the attendance secretary or by checking Zangle Parent Connect. Hourly absence totals include those which are excused and unexcused.

John Glenn High School does not sponsor or sanction **Senior Trips or Skip Days**. Such absences will be unexcused. A student must also attend at least 3 hours of the school day to attend Prom. The attendance secretary will record and monitor excused, unexcused, school related absences and absences resulting from disciplinary measures. The automated dialing system will be used to notify families of daily unexcused absences.

### **Tardy Policy**

Below are the steps of the Tardy Policy at John Glenn High School:

1. Tardies to school can only be excused by a doctor's note.
2. A student who is over 15 minutes late to class is considered to be absent.
3. If a student is over five minutes late to a class after he/she has attended any previous classes, he/she will be considered "out of assigned area" and will receive the consequence outlined in the student code of conduct.

## Hall Sweeps

Hall sweeps will be conducted during every passing time of everyday (no exceptions). Students who are tardy (not in class when the bell rings up to five minutes late) or caught in four hall sweeps will be disciplined. After disciplinary action for the first four hall sweep offenses, the student will be disciplined for every four consecutive tardies. This will occur until the conclusion of the semester and the hall sweep data collection process starts over.

## Final Exam Attendance

Students are required to attend their final exam schedule in all classes. Because of the importance of final exams, students are required to provide a doctor's note if an exam is missed. Non-emergency medical appointments are not acceptable reasons for missing an exam. These appointments should not be scheduled during exam time. Students will not be excused from final exams for vacation. If an exam is missed and unexcused, the student will receive a grade of E for the **final exam**. Please do not plan to arrange any family outings or trips during this time.

## Emergency Release/Sign-Out Policy

John Glenn High School is a closed campus. No minor shall be released from school for emergency purposes to individuals other than the legal guardian, emergency contact, or police. Students wishing to leave the school premises before their usual dismissal time must check out through the office using the procedure below:

1. The student must report to the office prior to leaving the building.
2. A parent, guardian or emergency contact person must be contacted by school personnel prior to the student leaving the building.
3. An authorized staff member must speak to a parent or emergency contact person and receive permission for the student to leave.
4. The student must sign the sign-out sheet.

Failure to adhere to the aforementioned procedure will result in disciplinary action.

## Medication Policy

The school must be informed of all student health problems at the beginning of the school year. Students will take their medication under the supervision of office personnel. All prescription medication must be kept in the office area. The school cannot distribute any medication without a Medication Form signed by a parent /guardian and physician. Medication forms are available in the main office. **Students may not bring over-the-counter medication to school for self-administration unless a self-medication form has been completed. For those students with this form completed, only one day of medication may be in the student's possession each day.** If a student is ill during the day, he/she should obtain a pass from the teacher and report to the office to call home. Asthmatic students may be allowed to carry their inhaler provided they have a doctor's prescription and a complete Medication Form on file in the office.

## Inclement Weather

School closings due to bad weather or mechanical failure are announced on most Detroit area radio and television stations and, on Wayne and Westland's cable stations. Every attempt to make the decision to close schools will be made prior to 6:00 a.m. and notification will be broadcast early enough to avoid sending students to school. Please do not call the school or Board of Education office to ask if schools are closed. Parents are encouraged to listen to WJR-760 AM, WWJ-950 AM, or Q 95.5 FM radio, WXYZ-TV 7, WJBK-TV 2, or WDIV-TV 4 television. In the rare event that students are sent home prior to the regular closing time, it is not possible to notify parents individually. Parents should discuss with their children what they should do in the event that school would close early. These instructions should include where to go and whom to call for assistance once they arrive.

## Emergency Evacuation Procedures

If it is necessary to evacuate John Glenn High School during the school day, each classroom is equipped with an evacuation plan. There are strobe lights for the hearing impaired that go off in conjunction with the fire alarm. If a student has a medical problem affected by strobe lights, parents should contact the student's counselor in writing within two weeks from registration. Students should familiarize themselves with the evacuation route from each classroom. Building evacuation must be done in an orderly manner. Listen for instructions from the teacher and the public address system. Drills are completed in compliance with Michigan State Law. Fire drills, tornado drills and lock-down drills are all practiced by the entire school population adhering to the mandated law.

## The Media Center

The Media Center is an excellent educational facility. The Media Specialists will provide consultant services to improve learning, instruction, and the use of media resources and facilities. They provide information in educational development and create new materials to suit the very special needs of students and teachers. It is a comprehensive learning area in the school where a full range of print and non-print media, equipment, and services from the media specialists are available. Students must have a pass and ID to enter the Media Center and must sign in to use a computer. Students may not go to the Media Center at lunch without a written pass from a teacher. With any use of technology the students must follow the district acceptable use policy.

## The Gantry

The Gantry is the school store. John Glenn students who are enrolled in Marketing/Distributive Education classes manage the Gantry. Students must have a pass signed and issued by a teacher to visit the Gantry during school hours. It may also be open for special occasions such as Parent-Teacher Conferences and JGHS orientation.

## Student Lunches

There are three student lunch periods per day. Students are assigned to one lunch and should attend the assigned lunch. In order to facilitate serving lunch to the large number of students at John Glenn, the following cafeteria rules should be followed:

1. Students will receive a hall sweep pass if they are late to lunch.
2. Students must be on time to their assigned lunch period and remain until dismissed by a lunchroom supervisor.
3. Students may **only eat in the cafeteria. No food is allowed outside of cafeteria doors.**
4. Students must use their student ID card when purchasing hot lunch.
5. Students may bring food from home or purchase lunch from the cafeteria.
6. Students may not bring items from fast food restaurants, pizza, etc., into the lunchroom.
7. Cutting into the food line is not allowed.
8. Students are expected to clean up their area after they eat.
9. Students that receive a free or reduced lunch must have an I.D. card to receive lunch. Students that lose the I.D. card must purchase a new I.D. **No temporary passes will be issued.**
10. Fraudulent use of an I.D. card to obtain a free or reduced lunch will result in loss of this service and/or suspension.
11. Students choose their seating upon entering the cafeteria. This will remain their seat for the lunch period.
12. John Glenn High School is a closed campus. Leaving school during the lunch period or any time is not permitted without permission from a secretary or administrator in the office. Failure to cooperate with the cafeteria rules will result in assignment of clean-up duty and/or disciplinary action.

## **Bus Transportation**

Students must have an ID card to ride the bus and are required to present it to the bus driver upon request. Failure to show student ID when it is requested by the bus driver will result in exclusion from transportation until the student ID is presented. Students may only ride the bus to which they are assigned. Exceptions will be made only with administrative approval.

Arrangements must be made in advance. The school district provides bus transportation for those students who live beyond walking distance from school (one and one-half miles or more). This privilege is granted to students as long as they ride in a safe and orderly manner on the buses. Students, parents, teachers, bus drivers, and administrators should always work to maintain safety and order on the buses. Students are never allowed to open the rear door of the bus or exit the bus, without verbal directions from the bus driver. Exiting the rear of the bus is a violation of bus safety rules and is subject to disciplinary action. The bus driver is in full charge of the bus at all times. Infractions that threaten the safety and order of the bus program may cause a student to lose his/her bus privilege. Parents will be notified when a student's behavior on the bus or at the bus stop is not appropriate. Students may board and exit the bus only at the designated bus boarding areas. In the event a change is needed, the student must see his/her administrator. Failure to do so may result in disciplinary action.

## **Student Use of Cars/Motorized Vehicles and Student Parking**

Driving and parking a vehicle at John Glenn High School is a privilege, and will be limited due to the number of parking spaces available. The following guidelines will be enforced for student parking:

1. An application for a student parking sticker must be obtained, filled out and returned to the Main Office. If approved, the student may purchase a parking sticker.
2. The sticker must be permanently applied to the rear window on the driver's side of the vehicle that has been registered on the application form.
3. Students may park only in authorized areas. Parking in 'Personnel', 'Faculty' or 'Visitor' parking will result in ticketing and may result in towing of the vehicle at the student's expense.
4. Students who do not park in a proper manner will have their vehicles ticketed and/or towed at their own expense.
5. No temporary permits will be issued.
6. The school assumes no responsibility for lost or stolen items or vehicles.
7. Student vehicles are for transportation to and from school. Students may not be in any parking lot during school hours without the permission of an administrator.
8. Students who park on school property are deemed to have consented to having their vehicles searched by school authorities if there is reasonable cause to suspect drugs, alcohol, weapons, stolen property or contraband.
9. **NO student will be allowed to drive to the Career Tech Center (must have medical reason/verification to receive pass).** All Career-Tech students must ride the district bus. Students may not transport other students; doing so may result in disciplinary action. Any student with an approved pass who transports other students will lose their privilege to drive to the Career Tech Center and be disciplined. One day emergency driving passes may be granted only by administration.

## **Skateboards/Rollerblades, etc.**

Skateboards, rollerblades, etc. may not be used in the building or on the property. Students should not bring these items to school.

## **Lockers**

All students are assigned a locker at the beginning of each school year. Students are not to give out their combination or share their locker with other students. To obtain a lost locker

combination, the student must present an ID. Students are responsible for keeping their lockers clean. Although lockers are assigned to students, the lockers remain the property of the School District and are under the control of the building administrators. School district administrators reserve the right to inspect and search a locker if they deem it necessary, with or without cause and with or without prior notice to students. When drugs and/or weapons are suspected, the police will be contacted and a search conducted in keeping with accepted police procedures. The principal or designated faculty member will be present during the search.

### **Search and Seizure**

School authorities may search a student, student lockers and desks under the circumstances outlined below and may seize any illegal, unauthorized or contraband materials discovered in the search. Students' lockers and desks are school property and remain at all times under the control of the school district; however, students are expected to assume full responsibility for the security of their lockers and desks. Students should not expect privacy regarding items placed in school because school property is subject to search at any time by school officials. Periodic general inspection of lockers and desks may be conducted by school authorities for any reason and at any time without notice, without student consent, and without a search warrant. A student's failure to permit searches and seizures as provided in this policy will be considered grounds for disciplinary action. A student's person and/or personal effect (e.g. purse, book bag, athletic bag) may be searched whenever a school official has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials, if a properly conducted search yields illegal or contraband materials, such findings shall be turned over to the proper legal authorities for ultimate disposition.

### **Care of Personal Property**

1. You should exercise caution in the handling of your personal property.
2. Be certain that your locker is locked at all times and that the combination issued to you is kept confidential.
3. Do not leave personal property unattended. The school is not responsible for your personal property.
4. Do not bring large sums of money to school. The school is not responsible if items are lost or stolen.
5. Do not broadcast to other students your possession of any valuable personal items. Such action could lead to possible theft.

### **Textbook/School Materials/Student Schedules**

Textbooks and other materials assigned to students are their responsibility. Students will be held accountable for all materials (returned or not) at the time of collection. Books issued to students are numbered. To receive credit for returning a book, the number on the book returned must be the same number as the number of the book issued. If a number is altered, the student will be charged for the book and will be subject to disciplinary action. Students who leave school prior to the regular collection time should return their materials to their counselor. Students will be issued a schedule at the beginning of each semester and also if there are class changes. A fee may be charged to replace a lost schedule.

### **Work Permits**

All persons under the age of 18 are required, by law, to have a valid Work Permit to be employed. John Glenn students should follow the procedure below to obtain a Work Permit:

1. Obtain an Offer of Employment and Request for Working Permit form in the Guidance Office.
2. The form must be completed by the employer, then returned to the Guidance Office by the student for completion and signatures.
3. The Guidance Office will indicate the number of hours the student may work

on the form.

4. The student is required to submit the completed form and Proof of Age documentation (birth certificate or driver's license) in the Counseling Office before the work permit can be issued.
5. The Counseling Office will issue the student their Work Permit.

### **Hall Passes/Assigned Areas**

All students have an hourly assignment and are required to be in the immediate area of that assignment. Only students who have hall passes or a planner pass signed by their teacher, counselor, or administrator are permitted in the hallways while classes are in session. Students with a hall pass must travel the most direct route to and from the location authorized on the hall pass. This policy includes students wishing to use the Media Center, Guidance Center, restrooms, or Main Office. Students out of their assigned area after the tardy bell and students who abuse the hall pass privilege will be subject to disciplinary action. It is considered out of assigned area for a student to go to the parking lot, outside of the building (unless it is required to get to a class), or to be on a floor other than the one assigned for that class period.

### **Telephone Calls/Messages/Flowers and Balloons**

Students may not bring balloons to school or carry them in the building. Flowers and balloons delivered to the office will not be accepted or delivered to students due to the disruption of the educational process. Please do not request to use an office phone except in case of emergency or illness. Only in the event of a verified emergency will the school accept and deliver a telephone message. Messages of a personal nature will not be accepted. Students may not order carry out food for delivery. If parents bring food from an outside source into the school for students, that food must be consumed in the main office during lunch.

### **Conflict Resolution Program**

The Guidance Office offers a conflict resolution program. This is a program which enables trained staff members to resolve conflicts between students. In an effort to promote student growth and responsibility, students should be able to resolve most of their conflicts independently. If the student feels the need for additional support, the student should see his/her counselor, administrator, or security personnel. If a student has frequent (more than two) issues with students, it could result in disciplinary action, up to and including suspension.

### **Visitors/Unauthorized Persons**

Only persons currently enrolled at John Glenn High School are allowed on campus or in the buildings. The presence of non-students in the building poses liability problems and is disruptive to the educational process. Persons who are not approved to visit the building will be considered trespassing. **John Glenn High School has closed and locked doors to many of the entrances. Entrance to the building, unless otherwise specified by administration, should be through the doors leading to the main office. At no time should a student open a locked exterior door for another person including John Glenn High School students. Students doing so could face disciplinary action.**

**Students can not bring friends from other districts/family members to visit. Club and activity sponsors cannot approve unauthorized persons into the building at any time.**

The administration has the authority to tell unauthorized persons that they cannot come onto school property at anytime, thus barring them from the school premises. This includes all school activities. John Glenn students are required to report to the office of any other Wayne-Westland school that they wish to visit.

John Glenn High School students should not be on the campuses of any other schools in the district when the other buildings are in session, without district permission, as this could be considered trespassing.

### **Withdrawal and Transfer/Exit Interview**

If you find it necessary to leave John Glenn High School or transfer to another school, be sure to clear your records properly. When leaving, report to the Registrar in the general office and at the same time make certain you have returned all books and all materials that were issued to you. Withdrawing from school properly will allow the Guidance Office to make certain your records will be promptly sent to the next school or institution that you attend. An Exit Form may be obtained from the Registrar. No transcripts will be forwarded until this form has been submitted and approved by the appropriate administrator.

### **Access to Information & Student Pictures**

The Family Educational Rights and Privacy Act (FERPA) permits the release of student "directory information" without prior written consent if the District first provides an annual notice, which includes all branches of the military. If you do not want your name included in the directory information you must notify, in writing, the student activities assistant principal within two weeks of registration. FERPA defines "directory information" as:

"Information contained in an educational record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to the student's name, address, telephone number, picture, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended."

The Bulletin, Michigan Association of Secondary School Principals, September 2000, Vol. 42, Number 2, pg. 3.

## NOTICE OF PUBLIC ACT 226 AND 185

The Board of Education has established a program of instruction in sex education and reproductive health including dangerous communicable diseases, including AIDS. The program is provided in several specific areas of classroom instruction (i.e., Health Education, Life Skills, and Science). Matters of family planning may be included. Public Act 185 of 1987 requires:

***The principle modes by which dangerous communicable diseases, including, but not limited to, acquired immunodeficiency, are spread and the best methods for the restriction and prevention of these diseases shall be taught in every public school in the state.***

According to both P.A. 226, of 1977 and P.A. 185 of 1987, you have the right to review the materials to be used in this instruction. The local Board of Education, in compliance with these statutes, have made the materials available for your review by contacting the school your child attends for an appointment and during the parent-teacher conference time these materials will be available for your review. If you wish, please contact the school at 419-2204 to make arrangements if you would like to review the materials. Your student is eligible to participate in this instruction. By law you have the right to excuse your student from participation in the class(es) units which cover the instruction in these areas. If you wish to exercise this right to excuse your student without penalty from this instruction, please send written notice to:

Assistant Principal - Student Activities  
36105 Marquette  
Westland, Michigan 48185